



September Board Meeting Minutes

Aspen Ridge Preparatory School

9/25/2024 4:30 PMMDT

@ 705 Austin Avenue, Erie 80516 (Conference Room)

Attendance

Present:

Members: Randy Drennen, Rachel Miller, Maggie Regalia, Kayla Reynolds, Eric Rinard, Charla Salmeron, Miguel Zuniga

Absent:

Members: Krista Burnell, Liz Locricchio

Guests: Maggie Regalia

I. Call to Order

4:35 pm

Krista Burnell - Absent/Excused

- A. Roll Call
- B. Review and approve today's meeting agenda and consent items

Motion:

Motion to amend the agenda to move the Financial Report from IV.A.1 to item I.F

Carries 4-0 (Krista Burnell Absent/Excused)

Motion:

Motion to approve today's agenda as amended

Carries 4-0 (Krista Burnell Absent/Excused)

- C. Review and approve past meeting minutes

Krista Burnell arrived at 4:39 pm

Motion:

Motion to approve past meeting minutes from August 2024

Carries 5-0 (Krista Burnell - Present)

- D. Owl of the Month Recognition

E. Public Comments

None

II. Reports

A. Board of Director Reports

1. Randy Drennen

Nothing to report.

2. Eric Rinard

Driveline Updates

- Currently waiting on DFPC permit approval, which was submitted last week.
- Began in 28th position and moved to 16th in one week
- Hoping to present for Board approval at the October meeting.

3. Liz Locricchio

Nothing to report.

4. Miguel Zuniga

Nothing to report.

5. Krista Burnell

Nothing to report.

B. School Leadership

1. Mrs. Salmeron, Head of School

- Enrollment Updates
 - Added over 100 families this year.
 - Current enrollment as of today is 580
 - Celine will present to the Board next meeting to share marketing, enrollment, sponsorship updates
- Owl Watch
 - Owl Watch is in the building Tuesday and Thursdays
 - Met with a representative from EPD on campus today regarding safety, security, metal detectors, SROs.
- Property Update
 - Monitoring the two lots for sale to the West of Aspen Ridge on Austin Ave.
 - Crosswalks have been added off school site.

a. Mrs. Miller, Principal

PTO Updates

Upcoming Events

b. Mrs. Reynolds, Business Manager

Financial Updates

- CSAFE transfers have been made
- Draft audit has been submitted to the district; Oct 1 deadline

Safety/Facilities Update

Crosswalk and curb painting has been completed at Aspen Ridge.

BOA had crosswalks painted at identified areas:

- Mitchell Way and County Line
- "unnamed street" and County Line (crossing between the Walgreens and the Starbucks strip)
- Lloyd Lane and Austin Ave
- Mason and Austin (on all crossings at that 4-way stop)


III. Consent Items

IV. Discussion Items

A. Strategic Goal #1: Financial Stability

1. Review Budget to Actuals for August (Guests: Maggie Regalia)

Action Required

 [Signed Monthly Financial Report - Aspen Ridge School Inc. \(Aug 2024\).pdf](#)

Motion:

Motion to accept the monthly financial report as presented

Carries 5-0

B. Strategic Goal #2: School Academic Performance (Presenters: Rachel Miller)

Action Required

- School Performance Framework (SPF) Overview

 [2024 Aspen Ridge SPF.pdf](#)

Randy Drennen left at 5:30 pm

C. Strategic Goal #3: Operational Governance

1. Open Board Position Process
2. 24-25 Upcoming Board Meeting Dates

4th Wednesday of every month, unless indicated below

October 23, 2024 @ 4:30pm (Annual Meeting)

*November 20, 2024 @ 4:30pm

*December- No Meeting

January 22, 2025 @ 4:30pm

February 2, 2025 @ 4:30pm

March 26, 2025 @ 4:30pm

April 23, 2025 @ 4:30pm

May 28, 2025 @ 4:30pm

June 25, 2025 @ 4:30 pm

V. Board Meeting Adjournment

Motion:

Motion to adjourn at 6:01 pm

Carries 4-0 - Randy Drennen Absent/Excused